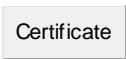


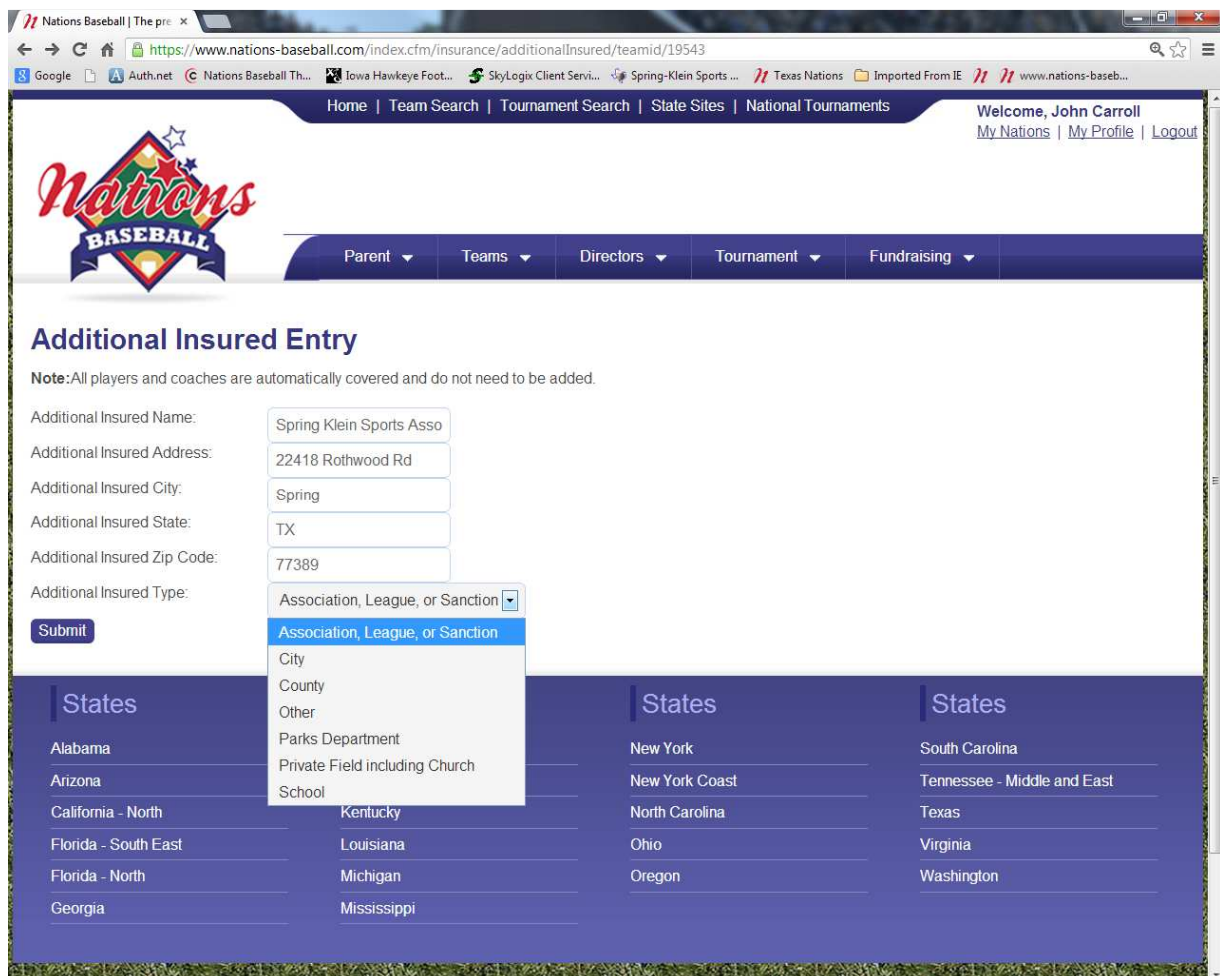
Team Management for Coaches

Adding Additional Insured

Many times your team may be required to provide a copy of your insurance certificate to another organization in order to practice at their facilities or to play in their events. Many of these organizations will require that you name their organization as an “additional insured” to extend your insurance coverage to them. With Nations Baseball, this process is automated so there is no calling someone or waiting for them to respond.

Go to www.nations-baseball.com and login with your team manager’s account. Under the TEAMS menu choose TEAM ADMIN. In the INSURANCE section, locate the link below the  button for ADD ADDITIONAL INSURED and click the link.

Complete the form and choose the type of organization that you need to add.



The screenshot shows the 'Additional Insured Entry' form on the Nations Baseball website. The form includes the following fields and options:

- Additional Insured Name: Spring Klein Sports Asso
- Additional Insured Address: 22418 Rothwood Rd
- Additional Insured City: Spring
- Additional Insured State: TX
- Additional Insured Zip Code: 77389
- Additional Insured Type: Association, League, or Sanction (selected)

The dropdown menu for 'Additional Insured Type' includes the following options:

- Association, League, or Sanction
- City
- County
- Other
- Parks Department
- Private Field including Church
- School

The 'Submit' button is located below the form fields.

You will be returned to the TEAM ADMIN page. The additional insured will appear as a new page on your insurance certificate. You can then print or save the new certificate to provide to the other organization. (see instructions for Printing Your Insurance Certificate)